



## PARENT PAYMENT ARRANGEMENTS 2024

Edenbrook Secondary College is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Suggested Amount</b>
Year 7 <ul style="list-style-type: none"><li>Subject consumables, classroom materials and activities, online testing and assessment, Academy program, Student ID card</li></ul>	\$250.00
Year 8 <ul style="list-style-type: none"><li>Subject consumables, classroom materials and activities, online testing and assessment, Academy program, Student ID card</li></ul>	\$350.00
Year 9 <ul style="list-style-type: none"><li>Subject consumables, classroom materials and activities, online testing and assessment, Elective Program, Student ID card</li></ul>	\$250.00
Year 10 <ul style="list-style-type: none"><li>Subject consumables, classroom materials and activities, online testing and assessment, Elective Program, Student ID card</li></ul>	\$350.00
<b>Total Curriculum Contributions</b>	<b>\$</b>

### **Educational items for students to own**

The following is a list of items that the school recommends you purchase from third party providers – items that your child will retain ownership of:

- Notebooks from LWT – See School Preferred Device Program
- Text book, stationery and digital subscriptions from Campion Book – See Booklist

### **Extra-Curricular Items and Activities – provided on a user-pays basis**

We offer a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
Year 7 Camp - Anglesea Deposit required in December 2023 and remainder by 31 January 2024	\$390.00
Instrumental Music Program – small group tuition	\$400.00 p.a.
City Experience Excursions component of Year 9 Program Deposit required in December 2023 and remainder by 31 January 2024	\$150.00 p.a.
Excursions priced per event and advertised with at least two weeks to pay	TBA
<b>Total Extra-curricular Items and Activities</b>	<b>\$</b>



Payments will open on Compass in January 2024. At Edenbrook Secondary College we will always make every effort to keep the cost of items and activities to a minimum and affordable for all families.

### Financial Support for Families

We understand that some families may experience financial difficulty and offer a range of support options, including:

- Camps, Sports and Excursions Fund
- State Schools Relief
- Personalised payment plans

For a confidential discussion about accessing these services, or if you would like to discuss personal hardship please make an appointment time with Mrs Joanne Clifton, Business Manager at the school on 03 5943 9200 or email. All financial discussions will be kept strictly confidential.

### Payment Methods

The following 3 payment options are available:

1. Payment in full – via Compass of an **amount of your choosing** using a valid credit/debit card, on or by 31 March 2024
2. Bi-monthly Compass instalment plan - using a valid credit/debit card (with an amount of your choosing)

**31 March 2024**

**31 May 2024**

**31 July 2024**

3. Personalised payment plans via Compass – arranged by contacting Patricia Alexander, Finance Manager

### Refunds

#### Curriculum Contributions

- Fully refundable if paid in the preceding year and the student does not commence at the school
- Pro-rata, based on the exit date per semester
- Nil refund after the commencement of Term 3

#### Other Contributions

- Fully refundable if paid in the preceding year and the student does not commence at the school

#### Extra-Curricular Items & Activities

- Fully refundable if paid in the preceding year and the student does not commence at the school
- On a case-by-case basis (dependent upon costs already expended by school and reason for refund).

*Request for refunds should be made in writing addressed to the Business Manager, supporting documentation (medical certificates, etc.) may be required.*

Regards

**Johanna Walker**  
Principal

**Daniel Lewis**  
School Council President



## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW



#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

##### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

##### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

##### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.